



Harding School Before & After-Care Program School Year 2019-2020

We are excited to continue to offer the Harding Before and After-Care Program to serve your child care needs! Please read program times and details below.

Before-Care Hours: 7:15 to 8:15

After-Care Hours: 3:05 to 6:30

Location: Cafeteria (behind Harding School)

**Cafeteria phone number during before and after-care hours:
908-276-5936 x 1526**

Before-Care

- You may send breakfast with your child if you wish. (**NO PEANUTS, PLEASE**)
- NO toys from home are permitted.
- NO electronic devices, including cell phones, are permitted.

After-Care

- 3:05-3:30 pm: Snack Time - Please send a snack each day. (**NO PEANUTS, PLEASE**)
- 3:30-4:30 pm: Homework Time with teacher and aide
- 4:30-6:30 pm: Structured Free Time with teachers and aides (Board games, arts and crafts, computer lab, outdoor/gym play, etc.)
- NO toys from home are permitted.
- NO electronic devices, including cell phones, are permitted.

Early Dismissal Days

There is NO after-care on 11/27/19 (Thanksgiving Recess) or 12/20/19 (Winter Recess). There is after-care on all other early dismissal days, unless you are otherwise notified.

Delayed Opening Days

There will be NO before-care on days there is a delayed opening due to inclement weather.

Registration/Attendance Information

- ALL students (new and returning) **MUST** fill out a new registration form. Please note, **we will not be accepting new registrations between September 3rd and 13th**. If we receive your form between these dates, there will be a delay in your child's admittance into our program. Please plan ahead.
- **Any and all changes** to your child's attendance schedule must be emailed to Lorrell_Dutkevicz@kenilworthschools.com, Caroline_Budis@kenilworthschools.com, and your child's teacher.

Payment Information

- Registration Fee (Non-refundable):
All new students must pay a \$25 registration fee. This fee is charged for each student in the same family.
- **NEW THIS YEAR:** Returning families will be responsible for paying a \$25 registration fee, unless they register their child(ren) by June 20th. If we receive your registration form in the main office by Thursday, June 20th, this fee will be waived.
- Please refer to the attached rate schedule for your monthly cost and keep for your reference.
- All checks or money orders should be made payable to "Harding School." We do not accept cash.
- Payments are due on the first day of the month. (Ex: Payment for your child to attend in September is due on September 1st.)
- If payment is not made by the 10th of the month, a \$25 late fee will apply.
- If payment is not made by the 15th of the month, in addition to the \$25 late fee, your child's attendance in our program will be suspended until payment is made in full.
- There will be a \$1/minute late pick-up fee for any child(ren) picked up past 6:30.
- We do not offer credits/refunds for mid-month schedule changes.

- The cost is not prorated for months during which there are school closings.
- If you are having problems/issues with making payment on time, please let us know.

Please feel free to call Mrs. Dutkevicz at 908-276-5936 x 1552 with any questions you may have.

Rates for Harding School Before and After-Care Program 2019-2020 (Revised June 2019)

# of Days/Week	Standard Rate/Month	2nd Child (or more)	Reduced Lunch Rate	2nd Child (or more)	Free Lunch Rate	2nd Child (or more)
Before-Care 1 Day	\$31	\$29	\$28	\$27	\$25	\$24
Before-Care 2 Days	\$61	\$58	\$55	\$52	\$49	\$47
Before-Care 3 Days	\$92	\$87	\$83	\$79	\$74	\$70
Before-Care 4 Days	\$122	\$116	\$110	\$104	\$98	\$93
Before-Care 5 Days	\$153	\$145	\$138	\$131	\$122	\$116
After-Care 1 Day	\$58	\$55	\$52	\$50	\$46	\$44
After-Care 2 Days	\$116	\$110	\$104	\$99	\$93	\$88
After-Care 3 Days	\$195	\$185	\$176	\$167	\$156	\$148
After-Care 4 Days	\$232	\$220	\$209	\$198	\$186	\$176
After-Care 5 Days	\$290	\$276	\$261	\$248	\$232	\$220
Occasional Emergency Drop-In Rates Per Day						
Before-Care:	\$11	\$11	\$10	\$10	\$9	\$9
After-Care:	\$22	\$21	\$20	\$19	\$18	\$17
Please Note:						
Payments are due on the 1st day of the month.						
If payment is not received by the 10th of the month, you will be charged a \$25 late fee.						
If payment is not received by the 15th of the month, your child's attendance in our program will be suspended until payment is made in full.						
There will be a \$1/minute late pick-up fee for any child picked up after 6:30.						
We do not offer credits/refunds for mid-month schedule changes.						
The cost will not be prorated for months during which there are school closings.						

2019-2020 KENILWORTH SCHOOL DISTRICT CALENDAR
Board Approved: April 8, 2019

2019 September (Total student days- 17; total staff days- 19)

2	Monday	Schools Closed- Labor Day
3	Tuesday	Schools Closed- Professional Development
4	Wednesday	Schools Closed- Professional Development
5	Thursday	(All Schools) First Day of School
30	Monday	Schools Closed- Rosh Hashanah

October (Total student days- 21; total staff days- 21)

9	Wednesday	Schools Closed- Yom Kippur
14	Monday	Schools Closed- Columbus Day
16	Wednesday	Early Dismissal- (Brearley) PSAT/MAP Testing
31	Thursday	Early Dismissal- (All Schools) Professional Development

November (Total student days- 17; total staff days- 17)

4-5	Monday-Tuesday	Early Dismissal- (Harding) Parent Conferences
7-8	Thursday-Friday	Schools Closed- NJEA Conference
26	Tuesday	Early Dismissal- (Brearley) Parent Conferences
27	Wednesday	Early Dismissal- (All Schools) Thanksgiving Recess (No After-Care 11/27)
28-29	Thursday-Friday	Schools Closed- Thanksgiving Recess

December (Total student days- 15; total staff days- 15)

6	Friday	Early Dismissal- (All Schools) Professional Development
20	Friday	Early Dismissal- (All Schools) Winter Recess (No After-Care 12/20)
23-31	Monday-Tuesday	Schools Closed- Winter Recess

2020 January (Total student days- 20; total staff days- 21)

1	Wednesday	Schools Closed- Winter Recess
2	Thursday	Schools Reopen
17	Friday	Schools Closed- Professional Development
20	Monday	Schools Closed- MLK Day

February (Total student days- 18; total staff days- 18)

14	Friday	Schools Closed- President's Day
17	Monday	Schools Closed- President's Day

March (Total student days- 22; total staff days- 22)

18	Wednesday	Early Dismissal- (All Schools) Professional Development
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April (Total student days- 16 days; total staff days- 16)

10	Friday	Schools Closed- Spring Break
13-17	Monday-Friday	Schools Closed- Spring Break
20	Monday	Schools Reopen

May (Total student days- 20 days; total staff days- 20)

20	Wednesday	Early Dismissal- (All Schools) Professional Development
25	Monday	Schools Closed- Memorial Day
26	Tuesday	Schools Reopen

June (Total student days- 17; total staff days- 17)

16-19	Tuesday-Friday	Early Dismissal- (Brearley) Final Exams
19	Friday	Early Dismissal- (Harding)
22	Monday	Early Dismissal- (All Schools) MS Commencement
23	Tuesday	Early Dismissal- (All Schools) Last Day of School for Students High School Commencement

Total Days- Students: 183; Staff: 186

NOTE: This calendar contains three (3) snow/emergency/inclement weather days. If the days are not utilized, they must be given back as non-work days to ten-month employees. The process of giving back days will be accomplished in the following manner: If one (1) day is left, school will be closed on May 22, 2020. If two (2) days are left, school will be closed on April 9, 2020. If three (3) days are left, school will be closed on May 26, 2020. If there are emergency school closings in excess of the three (3) days built into the school calendar, they will be made up on the following days in the order specified: February 14, 2020, April 17, 2020, and April 16, 2020.

If you need to reach the
after-care staff from
3:00 pm to 6:30 pm for any
reason, please call:

908-276-5936 ext 1526.

Kathleen Murphy
Principal



Ronald Bubnowski
Assistant Principal

Kenilworth Public Schools
Harding Elementary School

www.kenilworthschools.com
426 Boulevard
Kenilworth, New Jersey 07033
908-276-5936

Before/After-Care Drop-In Payment Form
This form must accompany all unscheduled drop-in days.
(Please note we accept only checks or money orders.)

Before-Care \$11/Day Drop-In Fee

Date of Drop-In: _____

Child(ren)'s Name(s): _____

Grade/Teacher: _____

Payment Amount: _____ Check # _____

After-Care \$22/Day Drop-In Fee (\$21 for 2nd Child)

Date of Drop-In: _____

Child(ren)'s Name(s): _____

Grade/Teacher: _____

Payment Amount: _____ Check # _____

Harding Before and After-Care Program

STUDENT INFORMATION

Name of Student			
Address			
Grade (2019-2020)		Teacher	

MOTHER/GUARDIAN INFORMATION

Mother/Guardian			
Address			
Home Phone		Work Phone	
Cell Phone		Email Address	

FATHER/GUARDIAN INFORMATION

Father/Guardian			
Address			
Home Phone		Work Phone	
Cell Phone		Email Address	

EMERGENCY CONTACT INFORMATION

Name			
Relationship to Child		Work Phone	
Day Phone		Cell Phone	

OTHER AUTHORIZED PICK UP INFORMATION

Please list others who are authorized to pick up your child:			

ALLERGIES

Please list any allergies:			
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Please circle days needed.

My child will attend: Before-Care _____ days M T W Th F
 (Please indicate number of days.)

 After-Care _____ days M T W Th F

 Start Date _____

Please include your \$25 registration fee and make checks payable to "Harding School."